



Water Department Laborer

Water Department

JOB SUMMARY

This is routine, unskilled light to heavy manual labor performed under immediate supervision. Work assignments consist of light to heavy manual labor, depending upon the needs of the department; and employee may, on occasion, be required to operate automotive or related equipment. Normally work is closely supervised; however, routine tasks may be inspected upon completion only.

MAJOR DUTIES

- Perform semi-skilled to skilled work such as digging, lifting, carrying, backfilling, and mixing concrete. Load and unload materials transported by various vehicles, properly placing, piling, or storing such material or equipment.
- Operate equipment such as utility trucks, pickup trucks, loaders, excavators, and related equipment; places barricades.
- Assist in the maintenance of equipment, drains, water pipes, ditches, and similar facilities; keeps tools, equipment, and work area in a clean and orderly condition; oils and greases machinery.
- Uses a variety of tools and resources, including electronic pipe locator, measuring wheel, maps and GIS system to locate water mains, conduits and service lines.
- Lifting items of 75 pounds and greater; walking on uneven surfaces; use of power and hand tools; constant bending; frequent climbing; hear oral instructions; work in confined spaces.
- Read water meters for billing assistance.
- Work in and around underground utilities.
- Manual digging and excavating
- Respond to water and sewer calls after hours and determine course of action.
- Fill out accurate work orders and track parts usage.
- Performs other related duties as required.

KNOWLEDGE REQUIRED BY THE POSITION

- Perform semi-skilled and skilled maintenance tasks in the construction, maintenance and repair of water lines.
- Use the hand and power tools and equipment required.
- Perform heavy manual labor for extended periods under sometimes unfavorable conditions.
- Read and write for successful job performance.
- Understand and carry out oral and written directions.
- Work cooperatively with other employees and the public.

SUPERVISORY CONTROLS

Works under the immediate supervision of the Water Foreman.

GUIDELINES

Guidelines include task specific standard operating procedures (SOP's), established Best Management practices, and local, state, and federal rules and regulations. These guidelines are generally clear and specific but may require some interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of maintaining water flow and line maintenance.
- The purpose of this position is to maintain compliance with the Water System permit. Successful performance helps ensure permit compliance and lower operating costs.

CONTACTS

- Contacts are typically with Public Works staff including the superintendent and maintenance staff, general public, vendors, outside contractors, and other City departments.
- Contacts are typically to give or exchange information; to resolve problems; to coordinate repairs & maintenance; seek or provide assistance to other City departments.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while intermittently sitting, standing, stooping, or walking. The employee frequently lifts light and heavy objects, makes variable visual observations including shades of color and physical water quality characteristics, listens to equipment for operational sound variances, and sense of smell for biological process issues.
- The work is typically performed outdoors and is often required to be performed in inclement weather conditions. The employee is exposed to bio-hazard material, industrial chemicals, engulfment hazards, dust, dirt, and grease.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

- Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent.
- Sufficient experience to understand the basic principles relevant to the major duties of the position,
- Possession of a valid driver's license issued by the State of Georgia.
- High School diploma or GED